

29th January 2014

Dear Parent/Carer,

Invitation to Parent Forum meeting, Friday 7th February, 9.30 – 10.45 am

We are writing to warmly invite you to the first Parent Forum meeting of 2014, which will take place at the school on the morning of **Friday 7th February** (a week this Friday).

Purpose of the Parent Forum

The Parent Forum was set up last year to give parents and carers a relaxed and informal place to meet with staff from ARK Kings Academy to share their views on how things are going at the school and how we can improve.

Reserve Your Place

We would be grateful if you could complete and return the attendance slip below via your child's Form Tutor. You are free to attend the meeting without telling us in advance but doing so helps ensure we have enough refreshments for everyone.

Yours faithfully,

Christine Varley

P. L. Bull

Christine Varley and Paul Bull
Senior Form Tutors KS4 and KS3

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Name of student: _____

Your Name: _____

I **will** be attending the Parental Forum Meeting

I **will not** be attending the Parental Forum Meeting

I **will not** be attending on this occasion but would like to attend further meetings

Signature: _____