

Dear Parent/Carer,

Improving Communication between Parents and ARK Kings Academy

Building on feedback from the last Parent Forum we want to make sure that we communicate with parents in the way that best suits your needs and preferences.

For example, you may prefer to receive information from the school directly by email rather than the traditional method of a letter home via your child. Also, depending on your family circumstances, it may be important for letters home to be sent to more than one address, so that both parents know what is happening at school.

I would be grateful if you could complete and return the reply slip to form tutors by Wednesday 2^{nd} April.

Parent Forum

The next Parent Forum will be held on **Thursday 10th April at 11am**. The Parent Forum is an opportunity for all parents to meet with staff and discuss the Academy's strengths and areas for improvement. Please call reception to let us know if you would like to attend so we can ensure we have enough seats and refreshments available.

Thank you,					
Miss Sophie Reynolds					
Parental Engagement Lead					
Reply slip – to be returned to your son / daughter's form tutor.					
Name of Student:	Form Group:				

Method	Order of Preference	Contact Details
	(1 most preferred, 5 least)	
Email		
Mobile Phone		
Land Line		
ARK Kings		
Academy website		
Other (please		
specify)		

Optional: I require an additional copy of communications to be sent to a second parent, e.g. a child's father who does not live at the same address.

-	-			
	a	n	16	•

Contact Details: