



Ark Kings Academy
Executive Principal: Mrs C. Brasenell

Monday 28th February 2022

School Meals Debt Policy for Parents

Dear Parent/ Carer,

Ark Kings Academy has a strict NO DEBT policy relating to the school meal service. If debts are incurred, then the school budget has to pay for them. This means that money which should be spent on the children's education to buy books, paper, pencils, paint or educational activities is used to pay for debts incurred by parents. We are sure all parents will agree that this is unacceptable, and we request that they give this policy their full support.

If parents believe that their children may qualify for entitlement to Free School Meals, please contact the office for more details. This allowance is a statutory right, and it is important that you use it if you qualify. We will help you all we can with your application.

Parents must pay in advance for school meals using ipayimpact.co.uk
If you have misplaced your child's log in please contact the school office or your child's Student Support Manager (Please note we do not have the facility to reset usernames and/or passwords – due to security you must do this yourself)

Please note: There is a user guide on our school website www.arkkingsacademy.org for your reference.

School meals are £2.30 per day with the option for Secondary students to purchase additional food items from our break time menu. Please be aware that break does not form part of the free school meal allowance and all students are required to pay for this additional provision. For those that need require breakfast and have forgotten to top up their account, we do provide bagels free of charge.

School meals need to be paid for in advance. There is an overdraft facility available to all students of £11.50 for those that forget to top up. This is to ensure that no child is left without a meal and is equivalent to 1 week of meals. Please be aware that once the overdraft allowance has been reached, we will not be able to provide a choice of lunch for your child until the debt is repaid.

We will offer a free plain bagel at break and a plain cheese or ham (dependent on dietary requirements) sandwich and a piece of fruit with a glass of water for lunch.

Primary: Tees Grove
Kings Norton
Birmingham
B38 9DH

Tel: 0121 458 5380

Secondary: Shannon Road
Kings Norton
Birmingham
B38 9DE

Tel: 0121 459 4451

Please note that any overdraft must be repaid by the end of the week and future meals must be paid for in advance.

If debt is still outstanding at £11.50 or above, parents must provide a packed lunch. In a case when debt payment is not received nor a packed lunch provided, the student support manager will phone you to ask you to top up your child's account with funds or to provide sandwiches before lunch time if this is not possible.

If payment of the debt is not received by the end of the week, we reserve the right to take further action against parents to recover the debt.

We hope that by implementing this debt policy we are able to help parents manage school dinner money better and at the same time ensure that all money that is for children's learning is available.

If you have any concerns, please don't hesitate to contact us.

Many thanks

A handwritten signature in black ink, appearing to be 'Miss Chamberlain', written in a cursive style.

Miss Chamberlain
Operations Manager